

Service User Network meeting
Wednesday 20th April 2016
12.30 – 16.30

Friends House
173-177 Euston Road
London
NW1 2BJ
Minutes

<p>Attendees: Kim Rezel (KR) Robert Johnstone (RJ) Brian Hodges (BH) Chair Christopher Hardy (Cha) John Lynch (JL) Mike Dent (MD) Madeleine Wang (MW) Bren McInerney (BM) Diana Robinson (DR) Jagadish Jha (JJ) Adrian Hardy (AH) Prisha Shah Tosin Eniade (TE) MINUTES</p>	<p>Apologies: Dave Brown (DB) Ann Heaton (AH) Francesco Palma (FP) Margaret Ogden (MO) Margaret Hughes (MH) Vishy Harihara (VH) Sarah Markham (SM) Sally Fereday (SF) Manoj Mistry Jennifer Bostock Susan Hutchinson Anya de longh</p>	<p>Guests: James Thornton - HQIP Keira Huber – HQIP Tasneem Hoosain – HQIP Judith Hughes – HQIP Nicholas Holmes – HQIP Terry – Perfect Blend</p>
<p>1. Lunch</p>		
<p>2. Welcome and introductions</p>	<p>BH welcomed everyone; new member Prisha Shah joined the meeting. Everyone gave short introductions about themselves to make Prisha feel welcomed</p>	
<p>3. Minutes of the last meeting</p> <ul style="list-style-type: none"> ➤ Accuracy ➤ Matters arising 	<p>Agreed and approved.</p> <p>None that won't be covered throughout the meeting.</p>	

<p>➤ Impact Analysis</p>	<p>care of the dying adult. This guideline aims to improve end of life care for people in their last days. Also, the Royal college of Radiologists work on lower back pain is still ongoing.</p> <p>There was a discussion on the paper KR had sent to members a paper on different methods of doing an impact analysis of patient and public involvement. KR would like SUN to lead on a project that analyses the impact of PPI at HQIP.</p> <p>MH, MD, MW, BH and BM have all put their names forward.</p> <p>This will be a task and finish project and KR has secured some funding to support it.</p> <p>Action – KR to email the interested members and start he process.</p>
<p>5. HQIP Business</p> <p>➤-Care audit guides update</p> <p>➤ Procurement update- NH & JH</p>	<p>SF has sent her apologies this morning but will email an update of this project:</p> <p>Sally has received comprehensive feedback regarding the Care Audit Guides on consultation with a number of SUN members, and representatives from the Social Care Institute for Excellence (SCIE), Kings College, and Bury Council, which she is actively addressing. Comments were largely positive, some structural, and once revised, the guides will be reviewed by Professor Danny Keenan, HQIP’s Medical Director, along with those who took part in the consultation, before moving to design and publication stages.</p> <p>Nicholas Holmes and Judith Hughes gave a presentation on the changes that have been occurring within the Procurement team. The team would like to attend SUN meetings regularly. They have already begun to incorporate PPI into the procurement process but would like to progress this further by using a patient representation in the evaluation process. RJ requested that the procurement team provide tangible examples.</p> <p>Action: The procurement team will arrange a meeting with KR to look at making more progressive steps. CH and BM have expressed interest in being involved in helping with this.</p>

<ul style="list-style-type: none"> ➤ NCAPOP update-TH ➤ PPI Workshop 	<p>Tasneem updated the group about the NCAPOP staff changes. She spoke about the recently published Reporting for Impact Guidance which is for the audit providers to ensure there outputs are of high quality and to ensure the messages address the four key audiences; people who receive care, people who deliver care, people who commission care and people who regulate care. There were also examples given about report outputs for patients who receive care. Action: TE to send the presentation with the minutes.</p> <p>KR provided a document that shows a draft of plans for 16/17. Action: KR has asked SUN members to have a look at the draft and to send comments to her by 3rd May.</p>
<p>6. PPI projects</p> <ul style="list-style-type: none"> ➤ Filming for PPI resources– 	<p>SUN members participated in the filming session for the promotion video that will be launched alongside the 2 PPI resources.</p>
<p>7. Any other business</p>	<p>KR- Cardiac audit programme – six audits retendering. On the 4th May there will be a Cardiac specification development meeting (SDM) focus group to find out areas of importance to patients and carers. This was since cancelled due to lack of interest though KR and the project team engaged with several individuals and charities to ensure PPI in the SDM.</p> <p>CH- The Southern Mental Health Trust covering Hants, Dorset, Wiltshire, and South Oxfordshire has been severely criticised by the CQC (full report imminent) for having several hundred unexplained deaths of service users with very few investigated; and in particular those relating to people with learning difficulties or who are young not sufficiently investigated.</p> <p>CH wanted to discuss how HQIP could be involved, but unfortunately there is not enough time. Action CH to contact KR outside of the meeting to discuss.</p>
<p>8. Date of Next Meeting :</p>	<p>19th October 2016 at Friends House</p>